

## Webinar Series

# E-Invoice Implementation for Travel and Tourism Industry (Re-Run Session)

Date: 07 July 2025, Monday

Time: 9:00 am – 5:00 pm

Event Code : 25WS/024

### Registration Fee

Category	Registration Fee (exclusive of Service Tax)
CTIM Member	RM360.00
Member's Firm Staff	RM415.00
Non-Member	RM475.00

**HRDCORP PROGRAMME ID : 10001504755**  
**Payment via HRDCorp Claim** – Please refer to the total amount stated in the invoice generated by the system upon confirmation of registration

### IMPORTANT NOTES:

- Registration of participant will be confirmed upon receipt of full payment and settlement of previous outstanding dues (if any)
- **Webinar Access Link** – The webinar access link will be e-mailed to successfully registered participants 2 working days before the commencement of the event upon receipts of full payment
- **Cancellation** – The institute must receive cancellations in writing not less than 5 working days prior to the event. No refund will be given for cancellation received within less than 5 working days of the event.
- **Recording** – Video recording of the webinar organised by the institute is not available for distribute.
- **Disclaimer** – The organiser reserves the right to change the speaker, date or to cancel the event. A minimum of 3 working days notice will be given.

### Introduction

The Income Tax Act 1967 had introduced the mandatory requirement by all business entities to implement the e-Invoice. The implementation of e-Invoicing is intended to support Malaysia's digital economy growth and aims to improve the efficiency of business operation and government tax administration.

Understanding the scope of e-Invoice, the technological transmission mechanism will help taxpayer to implement the e-Invoice process more effectively. This event covers both general operational transactions and specific industries transactions for tour and travel industry.

### Objective

- Understanding the scope of e-Invoice
- Understanding the exemptions
- Implement the transmission mechanism
- Identify type of e-Invoice
- Understanding the required fields
- Implementing general operational transactions
- Specific industries transactions for Tour and Travel

### Course Outline

#### Module One-Scope of E-Invoice

- What is E-Invoice?
- Benefits to taxpayers
- Type of transactions
- Implementation timeline
- Revenue determinant

#### Module Two-Type of exemptions

- Foreign diplomatic office
- Individual who is not conducting business
- Statutory body, statutory authority and local authority
- Taxpayer with an annual turnover or revenue of less than RM150,000

#### Module Three-Transmission mechanism

- MyInvois Portal
- API-Taxpayer's system
- API-Peppol
- API-Middleware

#### Module Four-Type of E-Invoice transactions

- Invoice
- Credit note
- Debit note
- Refund note

#### Module Five-Required field

- Party and contact details
- Invoice details & unique ID No.
- Product & service details
- Payment information & additional field

#### Module Six-General operational transactions

- Disbursement & reimbursement
- Perquisites and benefits
- Profit distribution and dividend
- Currency exchange rate
- Cross border transaction
- Foreign income

#### Module Seven-Specific Industries transactions

- Airline operator
- Hotel and resort
- Travelling agent
- Tour operator/ tour guide
- Inbound and outbound tour package
- Overseas agent and online platform

#### Module Eight-Practical Implementation

- MyInvois portal
- Configuration of Company Profile
- Configuration of Customer Profile
- Configuration of Supplier Profile
- Classification code Setting
- E-Invoice Template

### Who Should Attend?

- Airline operators
- Travelling agent
- Tour operators
- Hotel and resort
- Online platform
- Business owner
- Accountants

### Methodology

- PowerPoint presentation
- A highly interactive learning session with trainer
- Discussions and
- Q&A

### Speaker's Profile

**Dr. Tan Thai Soon** is currently the Managing Director at TST Consulting Group and the Founder of the Asian Institute of Knowledge Management. He has more than 20 years of experience in management consulting and taxation matters. He provides consulting and training in taxation, company law, corporate governance, financial management, knowledge management, and innovation. He has obtained substantial experience in management consultancy assignments while attached with an international consulting firm which includes carried out a feasibility study as a special consultant, monitoring housing projects, corporate recovery, and receivership assignments. He has made contributions on articles to international and local journals, and national newspapers. He obtained his Doctor of Business Administration from the University of Newcastle, Australia. He is a Fellow member of the CTIM, a Fellow member of MIM, and a member of MIPA. He is also an Approved Tax Agent, a Certified Financial Planner (CFP), a Registered Financial Planner (RFP), and a Registered Trust and Estate Practitioner (TEP).

### Online Registration Process

\*Kindly follow the respective steps as below

#### STEP 1

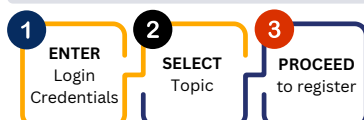
Search [www.ctim.org.my](http://www.ctim.org.my)

#### STEP 2

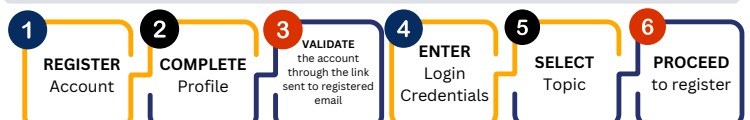
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#### STEP 3

#### Existing User



#### New User



Any Inquiries , contact us at :

603-9212 7850

[cpd@ctim.org.my](mailto:cpd@ctim.org.my)

### Closing Date

2 days before the event date

The CPD points awarded qualify for the purpose of application and renewal of tax agent license under Section 153, Income Tax Act, 1967

