

## Webinar Series

# Employer's Responsibilities and Compliance Matters & Tax Filing for Resident Individual Who Do Not Carry on Business

Date: 02 February 2025, Thursday

Time: 9:00 am – 5:00 pm

Event Code : 25WS/006

### Registration Fee

Category	Registration Fee (exclusive of Service Tax)
CTIM Member	RM360.00
Member's Firm Staff	RM415.00
Non-Member	RM475.00

**HRDCORP Programme ID : 10001505264**  
**Payment via HRDCorp Claim** – Please refer to the total amount stated in the invoice generated by the system upon confirmation of registration

### IMPORTANT NOTES:

- Registration of participant will be confirmed upon receipt of full payment and settlement of previous outstanding dues (if any).
- Webinar Access Link** – The webinar access link will be e-mailed to successfully registered participants 2 working days before the commencement of the event upon receipt of full payment.
- Cancellation** – The institute must receive cancellations in writing not less than 5 working days prior to the event. No refund will be given for cancellation received within less than 5 working days of the event.
- Recording** – Video recording of the webinar organised by the institute is not available for distribute.
- Disclaimer** – The organiser reserves the right to change the speaker, date or to cancel the event. A minimum of 3 working days notice will be given.

### Objective of The Workshop

- Highlight on the employer's responsibilities of the tax filing of Form E, notifications, Monthly Tax Deduction (MTD), issue of Form EA to employee and Form CP 58 to agent/dealer/distributor.
- To discuss on the tax implication on various remuneration and benefits in kind provided to employees.
- Highlight on the relevant Public Rulings issued by the Malaysian Inland Revenue Board (MIRB).
- To discuss an effective way in handling MTD audit conducted by MIRB.
- To discuss about the implementation of e-invoice pertaining to employment perquisites and benefits, certain expenses incurred by employee on behalf of the employer and transactions which involve payments in monetary form to agents, dealers or distributors.
- To discuss about filing of Forms BE (tax returns for individual without business income).

### Programme Outline

- Employers' reporting and compliance responsibilities pertaining to submission of Forms, i.e. Forms E, EA, etc.
- Notification of commencement and cessation of employment – Forms CP21, CP22, etc.
- Employer's duties on issuance of Form CP 58.
- Calculation of MTD and remittance.
- Tax implication to both employer and employee in respect of income tax deductions or taxability/ exemptions on the following items provided by employer :-
  - Benefits in kind.
  - Perquisites.
  - Living accommodation benefit.
  - Tax borne by employer.
  - Gratuity/retirement benefit/compensation for loss of employment.
  - Employee Share Scheme Benefit.
- Discussions on relevant Public Rulings pertaining to the above.
- MTD audit process, employer's duties and responsibilities in handling the MTD audit.
- Employer's responsibility in issuance of e-invoice for specific transactions with employees, agents, dealers or distributors.
- Preparation of tax computation and Forms BE for individual (without business source), residence status, allowable tax deduction and personal reliefs.

### Speaker's Profile

**Ho Yi Hui** has over 20 years' experience in tax compliance and tax advisory assignments. She is now an Executive Director of Hanz Consulting Group Sdn Bhd ("Hanz"). Before joining Hanz, she worked with BDO Tax Services Sdn Bhd ("BDO") and RSM Tax Services Sdn Bhd ("RSM"). As an Executive Tax Director of BDO and RSM, she has been involved in the provision of tax compliance matters of public listed companies, multinationals and medium to large private companies. She has handled tax matters for corporations of various sizes involved in construction, property development, hotels, insurance, and manufacturing. Since 2009, she has been extensively involved in representing tax payers in resolving tax audit and tax investigation cases with the Malaysian Inland Revenue Board. In addition, she has assisted clients in the preparation of transfer pricing documentation. She is a fellow member of the Association of Chartered Certified Accountants (ACCA). Apart from this; she is a licensed tax agent under Section 153 of the Income Tax Act, 1967 and licensed GST Tax Agent under Section 170 of the GST Tax Act 2014. She is also a professional trainer accredited by the Human Resources Development Fund (HRDF).

### Online Registration Process

\*Kindly follow the respective steps as below

#### STEP 1

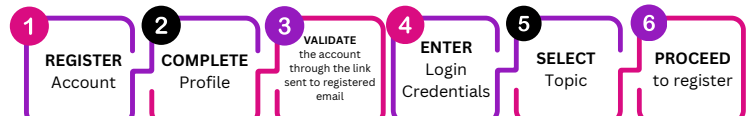
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#### STEP 3

#### Existing User



#### New User



#### STEP 2

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### Closing Date

2 days **before** the event date

The CPD points awarded qualify for the purpose of application and renewal of tax agent license under Section 153, Income Tax Act, 1967

