

# Practical Preparation for Tax Audits & Investigations

**Date** : 2 September 2021, Thursday  
**Time** : 9:00AM – 5:00PM  
**Event Code** : 21WS/022

## Registration Fees

CTIM/ACCA Member	RM318.00
Member's Firm Staff	RM350.00
Non-Member	RM424.00

\*The above registration fees are inclusive of 6% Service Tax effective from 1 March 2019.

### IMPORTANT NOTES:

- Registration of participant will be confirmed upon receipt of full payment and settlement of previous outstanding dues (if any).
- Webinar Access Link – The webinar access link will be e-mailed to successfully registered participants 2 working days before the commencement of the event upon receipts of full payment.
- Cancellation - The Institute must receive cancellations in writing 5 working days prior to the event. No refund will be given for cancellations received within less than 5 working days of the events.
- Recording - Video recording of the webinar organised by the Institute is not available for distribution.
- Disclaimer – The Organiser reserves the right to change the speaker, date or to cancel the event if the number of participants is less than 20. A minimum of 3 working days notice will be given.

## Introduction

The Workshop goes beyond law and theory and participants will be guided through the practical steps that should be taken from the start of business, and how to respond should they come under Audit or Investigation. Equally importantly, the seminar identifies the implications of information furnished in Return Forms and how this may expose the company to more detailed attention from the Inland Revenue Board.

## Course Outline

The Workshop Programme includes the following:

### A. Preparation of Accounts and Records

- Role of Bank Statements, Receipts, Bills, Vouchers, Agreements.

### B. Issues Arising from Return Forms

- Analysis of Financial and Accounting Position.
- Data Relationships, Income Tax Computations, Related Party Transactions.

### C. Audit/Investigation Action by Inland Revenue

- Verification of Amount Declared from accounts, records, bank statements, etc.
- Capital Statements and Means Test, Estimates of Living Expenses.
- Transfer Pricing & Contemporaneous Transfer Pricing Documentation.
- Computation, Assessments & Penalties, and Effective Appeals.

## Speaker's Profile

**Vincent Josef** began his career with the Inland Revenue Board in 1968 and over the next 35 years, he served in various Branches. Prior to his retirement, he was with the Operations Division of the Board Headquarters where he held the position of Assistant Director General. In addition, He has wide experience in lecturing at IRB events and Malaysian professional institutions including Chartered Tax Institute of Malaysia, Malaysian Institute of Accountants, CPA Australia, MAICSA and Commerce Clearing House (CCH) Malaysia. With his 50 years' experience in the field of taxation, he also manages his own practice providing taxation consultancy services focusing on Tax Audits and Investigations. He has written a book "Tax Audit and Investigation Guide – Malaysia" published by CCH Malaysia and served as their Consultant Editor in respect of the Malaysian Master Tax Guide.

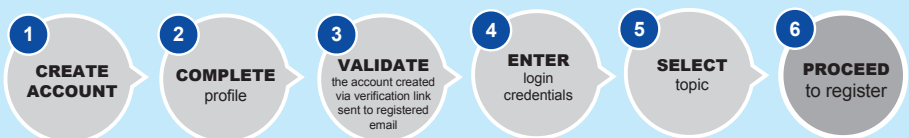
### ONLINE REGISTRATION PROCESS

\*Kindly follow the respective steps below

#### NEW USER



#### EXISTING USER



For Enquiries:

- 603 2162 8989
- cpd@ctim.org.my

**Closing Date**

2 days before the event date.

The CPD points awarded qualify for the purpose of application and renewal of tax agent license under Section 153, Income Tax Act, 1967.

