

**TECHNICAL**

**Direct Tax**

**Revised - IRB Operating Hours during Ramadhan (Fasting Month)**

The Inland Revenue Board (IRB) has uploaded a media release to their website on 30 June 2014 regarding their operating hours during the fasting month. The IRB's operating hours during the month of Ramadhan will be from 7.30 a.m. to 5.00 p.m. In order not to affect service hours, the IRB will shorten its afternoon break time from 1 hour to 30 minutes.

The operating hours for the Branches and Revenue Service Center, the Urban Transformation Centre (UTC) and the Contact Centre of the IRB are set-out in the table below.

<b>BRANCHES AND REVENUE SERVICE CENTER</b>		
<b>STATES</b>	<b>TYPE OF SERVICES</b>	<b>OPERATING HOURS</b>
All States except Johore, Kedah, Kelantan, Terengganu, Sarawak & Sabah	<b>Stamp Duty</b>	<b>Monday to Friday</b> 8.00 a.m. - 5.00 p.m.  <b>Note:</b> <ol style="list-style-type: none"> <li><b>1. Payment services until 3.30 p.m. only.</b></li> <li><b>2. Revenue Service Center (RSC) will be CLOSED during afternoon break.</b></li> </ol>
	<b>Advisory Services on Taxation</b>	<b>Monday to Friday</b> 8.00 a.m. - 5.00 p.m.  <b>Note:</b> <ol style="list-style-type: none"> <li><b>1. Revenue Service Center (RSC) will be CLOSED during afternoon break.</b></li> </ol>
	<b>Income Tax Payment</b>	Payment Counter at Block 8A, Government Complex <b><u>JALAN DUTA, Kuala Lumpur</u></b>  <b>Monday to Friday</b> 7.30 a.m. - 5.00 p.m.  <b>Note:</b> <ol style="list-style-type: none"> <li><b>1. CASH Payment services until 4.30 p.m. only.</b></li> </ol>

Johore, Kedah, Kelantan & Terengganu	Stamp Duty	<p><b>Sunday to Wednesday</b> 8.00 a.m. - 5.00 p.m.</p> <p><b>Thursday</b> 8.00 a.m. - 3.30 p.m.</p> <p><b>Note:</b></p> <ol style="list-style-type: none"> <li>1. Payment services until 3.30 p.m. only</li> <li>2. Revenue Service Center (RSC) will be CLOSED during afternoon break.</li> </ol>
	Advisory Services on Taxation	<p><b>Sunday to Wednesday</b> 8.00 a.m. - 5.00 p.m.</p> <p><b>Thursday</b> 8.00 a.m. - 3.30 p.m.</p> <p><b>Note:</b></p> <ol style="list-style-type: none"> <li>1. Revenue Service Center (RSC) will be CLOSED during afternoon break.</li> </ol>
Sarawak & Sabah	Stamp Duty	<p><b>Monday to Friday</b> 7.30 a.m. - 4.30 p.m.</p> <p><b>Note:</b></p> <ol style="list-style-type: none"> <li>1. Payment services until 3.30 p.m. only</li> <li>2. Revenue Service Center (RSC) opens at 8.00 a.m. and will be CLOSED during afternoon break.</li> </ol>
	Advisory Services on Taxation	<p><b>Monday to Friday</b> 7.30 a.m. - 4.30 p.m.</p> <p><b>Note:</b></p> <ol style="list-style-type: none"> <li>1. Revenue Service Center (RSC) opens at 8.00 a.m. and will be CLOSED during afternoon break.</li> </ol>

	Income Tax Payment	Payment Counter at IRBM <b>KUCHING, Sarawak</b> and IRBM <b>KOTA KINABALU, Sabah</b>  <b>Monday to Friday</b> 7.30 a.m. - 4.30 p.m.  <b>Note:</b> 1. <u>CASH</u> Payment services until 3.30 p.m. only.
URBAN TRANSFORMATION CENTRE – UTC		
STATES	OPERATING HOURS	
Kuala Lumpur, Malacca, Perak, Pahang & Kedah	<b>Monday to Sunday (Except for Public Holiday)</b> 8.30 a.m. - 5.30 p.m.  <b>Note:</b> 1. On Friday, Urban Transformation Centre (UTC) will be <b>CLOSED</b> during afternoon break at 12.15 p.m. until 2.45 p.m.	
Sabah	<b>Monday to Sunday (Except for Public Holiday)</b> 8.00 a.m. - 5.00 p.m.  <b>Note:</b> 1. On Friday, Urban Transformation Centre (UTC) will be <b>CLOSED</b> during afternoon break at 11.30 a.m. until 2.00 p.m.	
CONTACT CENTRE		
DAY	OPERATING HOURS	
Monday to Friday	8.00 a.m. – 4.30 p.m.	

Members may still able to access the electronic services provided by the IRB by visiting [www.hasil.gov.my](http://www.hasil.gov.my) for taxation matters.

Members may view the [IRB Media Release](#) at the website of the [Institute](#) and the [IRB](#).

**Disclaimer**

This document is meant for the members of the Chartered Tax Institute of Malaysia (CTIM) only. CTIM has taken all reasonable care in the preparation and compilation of the information contained in this E-CTIM. CTIM herein expressly disclaims all and any liability or responsibility to any person(s) for any errors or omissions in reliance whether wholly or partially, upon the whole or any part of this E-CTIM.