



**National Tax Conference
08 – 10 August 2016**

RESERVATION FORM

**Please return by
Friday, 15 July 2016**

Attention to:
Grand Hyatt Kuala Lumpur
12 Jalan Pinang, 50450 Kuala Lumpur

Room Reservation
Email: reservation.kuagh@hyatt.com
Phone: +603 2182 1235
Fax: +603 2182 1222

RESERVATION DETAILS

Check-in Date:		Arrival Flight:		ETA:	
Check-out Date:		Departure Flight:		ETD:	
Last Name:		First Name:			
Company:		Title:			
Booking Contact:		Phone:			
Fax:		Email:			

<u>Room Type</u>	<u>Group Rate</u>	<u>Number of Rooms</u>	<u>Number of Adults / Children</u>
Grand Room – (Single) inclusive 1x buffet breakfast and Standard Internet access	MYR595.00++		
Grand Room – (Double) inclusive 2x buffet breakfasts and Standard Internet access	MYR655.00++		
Club Room – (Single) inclusive 1x buffet breakfast, Internet access in-room and Club Lounge access	MYR895.00++		
Club Room – (Double) inclusive 2x buffet breakfasts, Internet access in-room and Club Lounge access	MYR955.00++		
Grand Suite – (Single) inclusive 1x buffet breakfast, Internet access in-room and Club Lounge access	MYR1,845.00++		
Grand Suite – (Single) inclusive 2x buffet breakfasts, Internet access in-room and Club Lounge access	MYR2,445.00++		

Preference:	Smoking	Non-smoking	King	Twin
	Extra bed available at MYR150.00++			

Loyalty Program:	Gold Passport #	Frequent Flyer (Airline / FF#):	
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Remarks:	
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- All rates quoted are subject to 10% service charge and 6% GST tax per room per night.
- Bed type request are subject to availability at time of check in.
- If the specific room type is full, we will reserve the next category of rooms available.
- Preferences indicated are not on guaranteed basis but subject to availability.

TRANSPORTATION

Transfer Required Hotel / Airport:	BMW 5 Series at MYR350.00 per car per way (2 persons with luggages / 3 persons with hand luggage)	Arrival	Departure
	BMW 7 Series at MYR570.00 per car per way (2 persons with luggages / 3 persons with hand luggage)	Arrival	Departure
	Toyota Vellfire at MYR480.00 per car per way (3 persons with luggages / 5 persons with hand luggage)	Arrival	Departure
<ul style="list-style-type: none"> • Surcharge of 50% is applicable for services rendered between 00:00hrs – 06:00 hrs. • Prices quoted are inclusive of 6% GST 			

RESERVATION GUARANTEE

A credit card guarantee is required at the point of reservation.

Guest Name:			
Guaranteed by:	Credit Card: AMEX / Diners / JCB / Mastercard / Visa		
Cardholder's Name:		Signature:	
Credit Card Number:		Expiry Date:	

CANCELLATION

- Any non-guaranteed reservations will automatically be released by **Friday, 15 July 2016** without prior notice.
- Any cancellation less than **24 days** from the date of arrival will result in **one (1) night's** cancellation fee. This fee will automatically be charged to the credit card given as guarantee.
- Any no show on arrival date will result in 100% payment of entire stay. This fee will automatically be charged to the credit card given as guarantee.

TERMS AND CONDITIONS

- To enjoy the room block of the **National Tax Conference**, this form is required to reach the hotel by **Friday, 15 July 2016**. Reservation received thereafter will be confirmed subject to availability at prevailing rates.
- Check-in time is after 14:00hrs. Check-out time is before 12:00hrs.
- For any guests who would like immediate guaranteed access to their rooms prior to 14:00hrs check-in time, the room should be reserved from the previous evening. This will incur an additional one-night accommodation charge.
- For any guests who would like to request for late check-out, room may be extended until 6pm at 50% of the room rate subject to availability. For check out after 6pm, will incur an additional one-night accommodation charge.
- By providing above mentioned credit card details, cardholder agrees to the reservation guarantee policy.

For Hotel Use Only

Confirmation No. _____