

## e-CIRCULAR TO MEMBERS

CHARTERED TAX INSTITUTE OF MALAYSIA (225750-T)

e-CTIM GEN 12/2013

27 May 2013

TO ALL MEMBERS

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### 21ST ANNUAL GENERAL MEETING (AGM)

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The Institute will be holding its 21<sup>st</sup> Annual General Meeting (AGM). The administrative details are as follows:

Date : Saturday, 15 June 2013

Time : 9.30a.m.

Venue : R Studios (2<sup>nd</sup> Floor, West Wing) Renaissance Hotel, Jalan Ampang, 50450 Kuala Lumpur

The Administrative Details, Form of Proxy and 2012 Annual Report including Notice of Annual General Meeting have been posted to members on 22 May 2013. Please refer to [attached copy of CVs of the 6 nominated candidates](#) for information.

Please take note of the following Articles of the Institute's Articles of Association:

Article 56: No member shall be entitled to vote on any question either personally or by proxy at any General Meeting of the Institute or at a poll whose subscription is overdue for 3 months.

Article 40: Any member entitled to be present and vote at a meeting may submit any motion to the Annual General Meeting, provided that in the case of an ordinary resolution, he shall serve upon the CTIM a notice in writing containing the proposed resolution, and stating his intention to submit the same at least ten (10) clear days before the day appointed for the meeting.

Kindly confirm your attendance before 1 June 2013 using the slip below which can also be found in the Administrative Details attachment.

#### 21st AGM: CONFIRMATION OF ATTENDANCE SLIP

I, ....., CTIM Membership No.: ..... am **able / unable** \* (will / will not \* be sending my proxy) to attend the Annual General Meeting on 15 June 2013 at 9.30a.m. at R Studios (2<sup>nd</sup> Floor, West Wing) Renaissance Hotel, Jalan Ampang, 50450 Kuala Lumpur.

*\*please delete where appropriate*

Signature: .....

Date: .....

Please return the attendance slip by fax to 03-2162 8990 or email [agm2013@ctim.org.my](mailto:agm2013@ctim.org.my) before 1 June 2013 to enable us to make the necessary administrative arrangements.