

## NOTICE OF THE 28<sup>TH</sup> ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN THAT the Twenty-Eighth (28th) Annual General Meeting of the Chartered Tax Institute of Malaysia ("the Institute") will be held at Conference Hall 2, West Wing, Level 3, Kuala Lumpur Convention Centre, 50088 Kuala Lumpur on Saturday, 12 September 2020 at 9.30 a.m. to consider the following items of business:-

### AGENDA

1. President's address.
2. To receive the Annual Report and Financial Statements of the Institute for the year ended 31 December 2019 and the Report of the Auditors thereon.
3. To elect four (4) Council Members for the 2020/2024 term.
  - (a) Phan Wai Kuan retires pursuant to Article 59 of the Institute's Constitution and is not eligible for re-election pursuant to Article 58B.
  - (b) Chow Chee Yen, Mohd Noor Bin Abu Bakar and Chow Tuck Him retire pursuant to Article 59 of the Institute's Constitution and being eligible offer themselves for re-election.
  - (c) Pursuant to Article 57(ii) of the Institute's Constitution and the nominations received, the following persons have offered themselves for election as new members of the Council:-
    - (i) Thanneermalai A/L SP SM Somasundaram
    - (ii) Steve Chia Siang Hai
4. To re-appoint Messrs Sekhar & Tan as the Auditors for the ensuing year at a remuneration to be determined by the Council Members.

### As Special Business

5. To consider and if thought fit, to pass the following resolution with or without modification(s) as a Special Resolution: -

#### "Special Resolution

#### - Proposed Adoption of a new Constitution of the Institute ("Proposed Adoption")

THAT subject to the approval of the Registrar of Companies, the Institute's existing Constitution be deleted in its entirety AND THAT the new Constitution as set out in the Institute's Circular to the Members dated 19 August 2020 or as may be modified at this Annual General Meeting be and is hereby adopted as the Constitution of the Institute.

AND THAT the Council be and is hereby authorised to do all such acts, deeds and things as are necessary and/or expedient in order to give full effect to the Proposed Adoption with full power to assent to any conditions, modifications and/or amendments as may be required."

6. Any other business for which due notice has been given to the Institute.

By Order of the Council,

Cynthia Gloria Louis (MAICSA 7008306) (SSM PC No.: 201908003061)  
Chew Mei Ling (MAICSA 7019175) (SSM PC No.: 201908003178)  
Tan Ai Peng (MAICSA 7018419) (SSM PC No.: 201908003179)

Secretaries

19 August 2020

### NOTES

- (a) A Member may appoint a proxy who shall either be an Associate Member or Fellow Member of the Institute.
- (b) A member whose subscription is overdue as at 1 May 2020 (relaxed to 1 August 2020 due to Covid-19) shall not be entitled to vote on any question either personally or by proxy at any General Meeting of the Institute or at a poll.
- (c) The proxy shall not be entitled to vote at a meeting of the Institute unless the instrument of appointment has been deposited at Boardroom Share Registrars Sdn Bhd (Registration No: 199601006647 (378993-D)), 11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan not less than forty-eight hours before the time fixed for the meeting.
- (d) A Member entitled to be present and vote at a meeting shall submit any motion which has been duly seconded, to any General Meeting, provided that in the case of an ordinary resolution, he shall serve upon the Institute at least ten (10) clear days before the day appointed for the meeting, a notice in writing by him containing the proposed ordinary resolution, and stating his intention to submit the same.