

### e-CIRCULAR TO MEMBERS

### CHARTERED TAX INSTITUTE OF MALAYSIA (225750-T)

e-CTIM TECH-DT 45/2014 TO ALL MEMBERS 04 July 2014

**TECHNICAL** 

#### **Direct Tax**

### Revised - IRB Operating Hours during Ramadhan (Fasting Month)

The Inland Revenue Board (IRB) has uploaded a media release to their website on 30 June 2014 regarding their operating hours during the fasting month. The IRB's operating hours during the month of Ramadhan will be from 7.30 a.m. to 5.00 p.m. In order not to affect service hours, the IRB will shorten its afternoon break time from 1 hour to 30 minutes.

The operating hours for the Branches and Revenue Service Center, the Urban Transformation Centre (UTC) and the Contact Centre of the IRB are set-out in the table below.

BRANCHES AND REVENUE SERVICE CENTER			
STATES	TYPE OF SERVICES	OPERATING HOURS	
All States except Johore, Kedah, Kelantan, Terengganu, Sarawak & Sabah	Stamp Duty	Monday to Friday 8.00 a.m 5.00 p.m.  Note:  1. Payment services until 3.30 p.m. only.  2. Revenue Service Center (RSC) will be CLOSED during afternoon break.	
	Advisory Services on Taxation	Monday to Friday 8.00 a.m 5.00 p.m.  Note:  1. Revenue Service Center (RSC) will be CLOSED during afternoon break.	
	Income Tax Payment	Payment Counter at Block 8A, Government Complex JALAN DUTA, Kuala Lumpur  Monday to Friday 7.30 a.m 5.00 p.m.  Note:  1. CASH Payment services until 4.30 p.m. only.	



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Johore, Kedah, Kelantan & Terengganu	Stamp Duty	Sunday to Wednesday 8.00 a.m 5.00 p.m.  Thursday 8.00 a.m 3.30 p.m.  Note:  1. Payment services until 3.30 p.m. only 2. Revenue Service Center (RSC)
		will be CLOSED during afternoon break.
	Advisory Services on Taxation	Sunday to Wednesday 8.00 a.m 5.00 p.m.  Thursday 8.00 a.m 3.30 p.m.  Note:  1. Revenue Service Center (RSC) will be CLOSED during afternoon break.
Sarawak & Sabah	Stamp Duty	Monday to Friday 7.30 a.m 4.30 p.m.  Note:  1. Payment services until 3.30 p.m. only  2. Revenue Service Center (RSC) opens at 8.00 a.m. and will be CLOSED during afternoon break.
	Advisory Services on Taxation	Monday to Friday 7.30 a.m 4.30 p.m.  Note:  1. Revenue Service Center (RSC) opens at 8.00 a.m. and will be CLOSED during afternoon break.



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	Income Tax Payment	Payment Counter at IRBM KUCHING, Sarawak and IRBM KOTA KINABALU, Sabah  Monday to Friday 7.30 a.m 4.30 p.m.  Note:  1. CASH Payment services until 3.30 p.m. only.		
URBAN TRANSFORMATION CENTRE – UTC				
STATES	OPERATING HOURS			
Kuala Lumpur, Malacca, Perak, Pahang & Kedah	Monday to Sunday (Except for Public Holiday) 8.30 a.m 5.30 p.m.  Note:  1. On Friday, Urban Transformation Centre (UTC) will be CLOSED during afternoon break at 12.15 p.m. until 2.45 p.m.			
Sabah	Monday to Sunday (Except for Public Holiday) 8.00 a.m 5.00 p.m.  Note:  1. On Friday, Urban Transformation Centre (UTC) will be CLOSED during afternoon break at 11.30 a.m. until 2.00 p.m.			
CONTACT CENTRE				
DAY	OPERATING HOURS			
Monday to Friday	8.00 a.m. – 4.30 p.m.			

Members may still able to access the electronic services provided by the IRB by visiting <a href="https://www.hasil.gov.my">www.hasil.gov.my</a> for taxation matters.

Members may view the <u>IRB Media Release</u> at the website of the <u>Institute</u> and the <u>IRB</u>.

#### Disclaimer

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