

GOODS & SERVICES TAX (GST) TRAINING COURSE NO.2/2016

Venue	Course Date	Examination Date	Event Code	Time
Renaissance Hotel, Kuala Lumpur	7, 8, 9, 14, 15 & 16 October 2016	22 October 2016	JV/005	8.30am - 4.30pm

HIGHLIGHTS

GST is an indirect tax that has been implemented in Malaysia since 1 April 2015. GST affects all input and output transactions of a business organisation. It is not just another tax issue to be left only with the Finance and Accounts Department. Rather, it is “crossfunctional” that affects the entire business structure and hence require input from all key business units.

CTIM is pleased to present a 6-day modular course followed by a 1-day examination with the cooperation and support of Royal Malaysian Customs Department. This training course will enable you and your organisation to operate within the ambit of the GST Act 2014.

Attendance to all sessions is compulsory. The Royal Malaysian Customs Department will only issue a certificate to those participants who attend all sessions and sit for the examination. Attendance at this training course and passing the examination are amongst the requirements to obtain a Section 170, GST Agent licence from the authorities.

SPEAKERS

The speakers for these training courses are representatives from the GST Implementation Unit of the Royal Malaysian Customs Department.

KEY COURSE CONTENTS

- Overview of GST in Malaysia
- Scope of GST
- Types of supply
- Accounting for GST
- Input Tax Credit
- Transitional rules
- Special schemes

WHO SHOULD ATTEND

- Tax practitioners and agents
- Management
- Finance department staff
- Operations and Methods department staff

WHY YOU SHOULD ATTEND

- To equip you and your organisation with GST rules, regulations and procedures
- To evaluate the impact of GST to the business
- To identify and deal with major GST issues

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***Registration Fees**

- | | |
|--|------------|
| <input type="checkbox"/> CTIM/ACCA Member | RM2,332.00 |
| <input type="checkbox"/> Member's Firm Staff | RM2,862.00 |
| <input type="checkbox"/> Non-Member | RM3,180.00 |
- * The above registration fees are inclusive of 6% GST*

- * Seats are limited and based on first-come, first-served basis
- * Registration of participants will be confirmed upon registration, receipt of full payment or an acceptable employers guarantee and settlement of previous outstanding dues.
- * All outstanding payment must be received on or prior to the date of the event for participants to be allowed to attend. The institute reserves the right to cancel the registration if no payment is received prior to or on the date of the event.
- * Walk-in participant registration and attendance is subject to availability of seats and full payment.
- * Certificate of attendance will only be released upon participant signing the attendance register before 10.30am, full attendance and after completion of the event.

Enquiries

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 Fax: 03-2161 3207
 03-2162 8990
 Email: cpd@ctim.org.my

 B-13-1, Block B, Level 13, Unit 1,
 Megan Avenue II,
 No 12, Jalan Yap Kwan Seng,
 50450 Kuala Lumpur

Contact Person:

For Klang Valley events:
 Ms Yus (ext 121 / yusfariza@ctim.org.my)
 Ms Jaslina (ext 131 / jaslina@ctim.org.my)
For Outstation events:
 Mr Jason (ext 108/ jason@ctim.org.my)
 Ms Ramya (ext 119 / ramya@ctim.org.my)
General enquiries:
 Ms Ally (ext 123 / ally@ctim.org.my)

- The Royal Malaysian Customs Department will only issue a Certificate of Attendance to those participants who registered, attend all sessions and sit for the examination.
- 8 CPD Points per day will be awarded but please note that these CPD Points does not qualify as CPD points for the purpose of application and renewal of tax agent licence under Section 153, Income Tax Act, 1967.

Participant's Contact Details

Full Name : _____	Company : _____
I/C Number : _____	Designation : _____
CTIM/ACCA Membership No : _____	Tel : _____
Company Address : _____	Fax : _____
	Email : _____
Dietary Requirements (if any) : _____	Mobile : _____

Payment Method

- I / we hereby enclose
- Cash** for Amount of RM _____
- Cheque** No. _____
 For Amount of RM _____
(Non-refundable and made payable to "CTIM-CPE")
- Online Payment** via CIMB Clicks
(Please attach together the transaction slip)
- MASTER / VISA Credit Card**
 For amount of RM _____
Please complete the credit card details

Credit Card details

Card No _____ Expiry Date _____

 Cardholder's Name (as per credit card)

 Cardholder's Signature

 Company Stamp & Signature

 Date

Replacements

Please note registrations for the event are not interchangeable but replacements are acceptable. Please notify us at least three days prior to the event if you intend to send a replacement. CPD points will be allocated to the designated attendee. If the replacement is not a Member but a Member's Firm Staff or Non-Member, the appropriate fees will apply.

Cancellations

The Chartered Tax Institute of Malaysia must receive cancellations in writing five working days prior to the event. Refund amount is subject to deduction of administration and finance charges. No refund will be given for cancellations received within less than five working days of the event.

Confirmation of Registration

The confirmation letter will be emailed 5 days before the commencement of the event upon receipt of full payment. In the event you do not receive the confirmation letter 5 days before the event, please contact us immediately.

Disclaimer

The Organiser reserves the right to change the speaker, date, venue or to cancel the event if the number of participants is less than 20. A minimum of 3 days notice will be given.

Recording

Video / Sound recording is strictly prohibited.