



2011

RETURN FORMS B, C & R, E Submission, Challenges, & Implications

Date : 17 May 2012

Venue : Seri Pacific Hotel, KL

Time : 9.00 am – 5.00 pm

Event Code : WS/044

INTRODUCTION

The submission of Income Tax Return Forms carries more repercussions than meets the eye. It is not the mere question of filling details and data. The completion of Return Forms now demands greater attention not just to facts but the relevant law also, especially with the many recent amendments. This responsibility needs to be properly executed because much more than the obvious will be noticeable to those trained to study and analyse such forms. Where incorrectly implemented, there is the risk that the Inland Revenue Board (IRB) may want to study the person's taxation matters in greater detail through a tax audit.

This workshop guides the participant through all the sections of the various forms that tax practitioners may be asked to assist in completing and thereby render better service to their clients. In addition, the impact of the information furnished and how the IRB would utilise it will be explored.

SPEAKER

A former Assistant Director General of the Inland Revenue Board, Mr Vincent Josef had served in various branches and divisions during his 35 years service. These included Companies, Investigations, Collections Branch and Headquarters. Prior to his retirement, he was in charge of Branch Evaluation and expanding tax payments through banks. In addition to managing his tax consultancy practice, Mr Josef lectures on Malaysian Taxation at various institutions and organisations. He recently wrote a book on Tax Audits and Investigation Guide, Malaysia published by CCH Malaysia.

COURSE CONTENTS

1. Completion of Form B

- i. Personal particulars
- ii. Income details
- iii. Claims and reliefs
- iv. Computation of liability
- v. Details of accounts; reconciliation of data
- vi. Paying tax balance, claiming refunds

2. Completion of Form C

- i. Basic company details
- ii. Business and partnership Income – Relevant codes
- iii. Summary of liability and payment position
- iv. Credits, capital allowance & deductions
- v. Group relief for losses
- vi. Analysis of financial and accounting position
- vii. Related party transactions
- viii. Directors, shareholders & shareholdings
- ix. Impact of Section 75A and Section 104

3. Form R

- i. Section 108 balance brought forward
- ii. Taxes Paid and dividends paid
- iii. Features and Impact of single-tier tax system
- iv. Section 108 balance – Use or lose?

4. Employers and Forms E, EA

- i. Remuneration categories
- ii. Exempt Income and benefits
- iii. The new Schedular Tax Deduction formula
- v. Details required in Form E and Form EA
- vi. Deadlines for submission

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Registration Fees

	Klang Valley
CTIM Member	<input type="checkbox"/> RM350.00
Member's Firm Staff	<input type="checkbox"/> RM400.00
Non-Member	<input type="checkbox"/> RM460.00

Seats are limited based on first-come, first-served basis.

- * Registration of participants will be confirmed upon receipt of full payment or an acceptable employers guarantee and settlement of previous outstanding dues.
- * Walk-in participant registration is subject to availability of seats and full payment.
- * Certificate of Attendance will be issued upon full attendance and receipt of full payment.

Enquiries



Contact Cik Yus / Mr Jason / Cik Fadeah
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Fax: 03-2161 3207 / 03-2162 8990
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50450 Kuala Lumpur

Participant Contact Details

Full Name : _____	Company : _____
Membership No : _____	Designation : _____
Postal Address : _____	Tel : _____
_____	Fax : _____
_____	Email : _____
Dietary Requirements (if any) : _____	Mobile : _____

Payment Method

I / we hereby enclose

Cash for Amount of RM _____

Cheque No. _____
For Amount of RM _____
(Non-refundable) and made payable to CTIM-CPE

Please debit my

Direct Access-CTIM Master Card _____
for amount of RM _____

Direct Access-CTIM Visa Card _____
for amount of RM _____

Master Card / Visa Card _____
for amount of RM _____

Card No _____ Expiry Date _____

Cardholder's Name (as appeared on credit card) _____

Cardholder's Signature _____ Date _____
(signature must correspond with the specimen signature on card)

Replacements

Please note registrations for the event are not interchangeable but replacements are acceptable. Please notify us at least two days prior if you intend to send a replacement. CPD points will be allocated to the designated attendee. If the replacement is not a Member but a Member's Firm Staff or Non-Member, the appropriate fees will apply.

Cancellations

The Chartered Tax Institute of Malaysia must receive cancellations in writing five working days prior to the event. No refund will be given for cancellations received within less than five working days of the event.

Confirmation of Registration

The confirmation letter will be issued 5 days before the commencement of the event. In the event you do not receive the confirmation letter 5 days before the event, please contact us immediately.

Disclaimer

The Organiser reserves the right to change the speaker, date, venue or to cancel the event if the number of participants is less than 15. A minimum of 3 days notice will be given.

Membership and Education Programme Promotion

- I am interested in becoming a Member of Chartered Tax Institute of Malaysia, please send me further details
- I am interested in learning more about the Chartered Tax Institute of Malaysia's Education / Examination Programme, please contact me.