

Organised by:



# IRB-CTIM Roadshow: “Enhancing Tax Compliance: Avoiding Common Mistakes And Improving Efficiency”



	Date	Venue	Event Code
Klang Valley	Monday, 27 February 2012	Seri Pacific Hotel, Kuala Lumpur	RS/001
Outstation	Monday, 5 March 2012	Mutiara Hotel, Johor Bahru	RS/002
	Monday, 19 March 2012	Traders Hotel, Penang	RS/003
	Monday, 26 March 2012	Hyatt Regency Kinabalu, Kota Kinabalu	RS/004
	Tuesday, 27 March 2012	Four Points Sheraton, Kuching	RS/005
	Time	9.00am to 1.00pm	

We are pleased to announce that the Chartered Tax Institute of Malaysia (CTIM) and Lembaga Hasil Dalam Negeri Malaysia (LHDNM) will be organising several roadshows “Enhancing Tax Compliance: Avoiding Common Mistakes And Improving Efficiency” where the senior LHDNM officers, CTIM representatives and senior tax practitioners will be participating as speakers and panelists. Tax professionals will be able to understand the practical requirements of LHDNM and their approach to reviewing the tax returns. This will certainly help avoid routine penalties. The roadshows will enable tax professionals and tax authorities to build better relationships with each other.

## Programme (subject to amendment)

8.15 am	<b>Registration &amp; Welcome Coffee/Tea</b>		completing the Tax Returns - Q & A session
9.00 am	<b>Introduction</b> by Mr SM Thanneermalai President, Chartered Tax Institute of Malaysia (CTIM)		Chairman cum Panelist : Representative from CTIM Speaker : Representative from IRB
9.15 am	<b>Keynote Address</b> by YBhg Dato' Dr. Mohd Shukor Bin Hj. Mahfar Chief Executive Officer, Inland Revenue Board of Malaysia (IRB) OR Director of Local IRB Region/Branch	12.00 pm	<b>Payment of Tax</b> - How to derive maximum benefits from the e-Payment system - Common mistakes to avoid in paying your taxes - Consequences of non-payment/late payment of taxes - Sharing of post judgement actions taken by IRB - Q & A session
10.00 am	<b>Morning Tea Break</b>		
10.30 am	<b>Filing of Tax Returns</b> - How to derive maximum benefits from the e-Filing system - Common mistakes to avoid in filing Tax Returns - Discussion on problems faced by the taxpayers in	1.00 pm	Chairman cum Panelist : Representative from CTIM Speaker : Representative from IRB <b>End of Seminar and Networking Lunch</b>

VENUE/DATE		SESSION 1: 10.30 am – 12.00 pm	SESSION 2: 12.00 pm – 1.00 pm
		Filing of Tax Returns	Payment of Tax
Kuala Lumpur 27 Feb 2012	Chairman cum Panelist	Mr Lim Kah Fan Deputy President, Chartered Tax Institute of Malaysia	Ms Seah Siew Yun Council Member, Chartered Tax Institute of Malaysia
	Speaker	Mr Mohammed Noor Ahmad Director, Policy and Operational Division, Tax Operational Department, Inland Revenue Board of Malaysia	Ms Puteh Mariah Harun Director, Revenue Collection Department, Inland Revenue Board of Malaysia
Johor Bahru 5 Mar 2012	Chairman cum Panelist	Ms Tan Lay Beng Southern Branch Chairman, Chartered Tax Institute of Malaysia	Ms Seah Siew Yun Council Member, Chartered Tax Institute of Malaysia
	Speaker	Mr Abdul Manap Dim Director, Tax Operational Department, Inland Revenue Board of Malaysia	Mr Azizol Ahmad Director, Payment Services and Information Division, Revenue Collection Department Inland Revenue Board of Malaysia
Penang 19 Mar 2012	Chairman cum Panelist	Mr Andrew Ewe Northern Branch Chairman, Chartered Tax Institute of Malaysia	Ms Seah Siew Yun Council Member, Chartered Tax Institute of Malaysia
	Speaker	Mr Marzelan Kamaruddin Director, Processing Information Department, Inland Revenue Board of Malaysia	Madam Umi Kalsom Harun Director, Collection Policy and Operational Division, Revenue Collection Department Inland Revenue Board of Malaysia
Kota Kinabalu 26 Mar 2012	Chairman cum Panelist	Ms Alexandra Chin Sabah Branch Chairman, Chartered Tax Institute of Malaysia	Representative from CTIM
	Speaker	Mr Abdul Manap Dim Director, Tax Operational Department, Inland Revenue Board of Malaysia	Ms Puteh Mariah Harun Director, Revenue Collection Department, Inland Revenue Board of Malaysia
Kuching 27 Mar 2012	Chairman cum Panelist	Ms Regina Lau Sarawak Branch Chairman, Chartered Tax Institute of Malaysia	Representative from CTIM
	Speaker	Mr Mohammed Noor Ahmad Director, Policy and Operational Division, Tax Operational Department Inland Revenue Board of Malaysia	Madam Umi Kalsom Harun Director, Collection Policy and Operational Division, Revenue Collection Department Inland Revenue Board of Malaysia

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# Registration Form

Please retain original copy for your records. | Please photocopy for additional delegates.  
Registration can be made via fax.



## IRB-CTIM Roadshow: "Enhancing Tax Compliance: Avoiding Common Mistakes And Improving Efficiency"

### Registration Fees

- CTIM Member  RM250.00
- Member's Firm Staff  RM300.00
- Non-Member  RM350.00

**Seats are limited based on first-come, first-served basis.**

- \* Registration of participants will be confirmed upon receipt of full payment or an acceptable employers guarantee and settlement of previous outstanding dues.
- \* Walk-in participant registration is subject to availability of seats and full payment.
- \* Certificate of Attendance will be issued upon full attendance and receipt of full payment.

### Enquiries



Contact Cik Yus / Cik Fadeah / Cik Nur  
Tel: 03-2162 8989 Ext 121/113/106  
Fax: 03-2161 3207 / 03-2162 8990  
E-mail: cpd@ctim.org.my



B-13-2, Block B, Level 13, Unit 2, Megan Avenue II,  
No 12, Jalan Yap Kwan Seng,  
50450 Kuala Lumpur

### Please tick the relevant boxes

- |                                                           |                                                                    |                                                        |                                                                            |
|-----------------------------------------------------------|--------------------------------------------------------------------|--------------------------------------------------------|----------------------------------------------------------------------------|
| <input type="checkbox"/> DATE<br>Monday, 27 February 2012 | <input type="checkbox"/> VENUE<br>Seri Pacific Hotel, Kuala Lumpur | <input type="checkbox"/> DATE<br>Monday, 26 March 2012 | <input type="checkbox"/> VENUE<br>Hyatt Regency Kinabalu,<br>Kota Kinabalu |
| <input type="checkbox"/> Monday, 5 March 2012             | <input type="checkbox"/> Mutiara Hotel, Johor Bahru                | <input type="checkbox"/> Tuesday, 27 March 2012        | <input type="checkbox"/> Four Points Sheraton, Kuching                     |
| <input type="checkbox"/> Monday, 19 March 2012            | <input type="checkbox"/> Traders Hotel, Penang                     |                                                        |                                                                            |

### Participant Contact Details

Full Name : _____	Company : _____
Membership No : _____	Designation : _____
Postal Address : _____	Tel : _____
_____	Fax : _____
_____	Email : _____
Dietary Requirements (if any) : _____	Mobile : _____

### Payment Method

- I / we hereby enclose
- Cash for Amount of RM \_\_\_\_\_
  - Cheque No. \_\_\_\_\_  
For Amount of RM \_\_\_\_\_  
(Non-refundable) and made payable to CTIM-CPE
  - Please debit my
    - Direct Access-CTIM Master Card \_\_\_\_\_  
for amount of RM \_\_\_\_\_
    - Direct Access-CTIM Visa Card \_\_\_\_\_  
for amount of RM \_\_\_\_\_
    - Master Card / Visa Card \_\_\_\_\_  
for amount of RM \_\_\_\_\_

Card No \_\_\_\_\_ Expiry Date \_\_\_\_\_

\_\_\_\_\_  
Cardholder's Name ( as on credit card )

\_\_\_\_\_  
Cardholder's Signature \_\_\_\_\_ Date \_\_\_\_\_  
(signature must correspond with the specimen signature on card)

### Replacements

Please note registrations for the event are not interchangeable but replacements are acceptable. Please notify us at least two days prior if you intend to send a replacement. CPD points will be allocated to the designated attendee. If the replacement is not a Member but a Member's Firm Staff or Non-Member, the appropriate fees will apply.

### Cancellations

The Chartered Tax Institute of Malaysia must receive cancellations in writing five working days prior to the event. No refund will be given for cancellations received within less than five working days of the event.

### Confirmation of Registration

The confirmation letter will be issued 5 days before the commencement of the event. In the event you do not receive the confirmation letter 5 days before the event, please contact us immediately.

### Disclaimer

The Organisers reserve the right to change the speaker, date, venue or to cancel the event if the number of participants is less than 15. A minimum of 3 days notice will be given.

### Membership and Education Programme Promotion

- I am interested in becoming a Member of Chartered Tax Institute of Malaysia, please send me further details
- I am interested in learning more about the Chartered Tax Institute of Malaysia's Education / Examination Programme, please contact me.