

# Submission of Return

## Forms B or BE 2010

### DATE

11 January 2011

18 January 2011

17 February 2011

2 March 2011

8 March 2011

9 March 2011

### VENUE

Impiana Casuarina Hotel, Ipoh

Renaissance Hotel, Malacca

Traders Hotel, Penang

Mutiara Hotel, Johor Bahru

Hyatt Regency Hotel, Kota Kinabalu

Four Points Sheraton, Kuching

### TIME

9.00am - 5.00pm

*Seats are limited to 40 participants based on first-come, first-served basis.*

## INTRODUCTION

This seminar provides an understanding of the various tax angles one should consider in receiving employment-related payments. The various tax issues on the chargeability of employment income and ways to minimize tax exposure will be addressed. Besides employment income, this seminar will also highlight and provide effective tax measures in relation to an individual's income from various investments. Case studies and discussion on recent tax developments, case laws and Public Rulings, where applicable will also be carried out during the seminar.

There will also be additional coverage on the deductibility of employee-related expenses from the company's perspective and ways to maximise tax deductions.

## SPEAKER

A former Assistant Director General of the Inland Revenue Board, Mr Vincent Josef had served in various branches and divisions during his 35 years service. These included Companies, Investigations, Collections Branch and Headquarters. Prior to his retirement, he was in charge of Branch Evaluation and expanding tax payments through banks. In addition to managing his tax consultancy practice, Mr Josef lectures on Malaysian Taxation at various institutions and organisations. He recently wrote a book on Tax Audits and Investigation Guide, Malaysia published by CCH Malaysia.

## COURSE CONTENTS

1. **Estimates and Payment of Tax: A Reminder**
2. **Choice of Submission Mode - Hard-copy or E-Filing?**
3. **Completion of Return Form BE and B**
  - i. Personal particulars
  - ii. Income Details
  - iii. Claims and Reliefs
  - iv. Computation of Liability
  - v. Details of Accounts
  - vi. Affirmation of Declaration
  - vii. Deadlines for Submission
  - viii. Payment of Taxes Due/Claim for Excess Taxes Paid
  - ix. Offences and Penalties
4. **Supporting Documents**
  - i. Maintenance of Records
  - ii. Retention of Records
5. **Companies:**
  - i. Who are responsible
  - ii. Estimates and Payment of Instalments
  - iii. Impact of Section 75A and Section 104
6. **Employers**
  - i. Remuneration Categories
  - ii. Exempt Income and Benefits
  - iii. What is the new Schedular Tax Deductions Approach?
  - iv. The new STD Formula
  - v. Completion of Form E and EA
  - vi. Deadlines for Submission and Rendering
7. **Highlights of Budget 2011**
8. **General: A Quick Look at:**
  - i. Transfer Pricing
  - ii. Tax Audits and Investigations

## Submission of Return Forms B or BE 2010

### Registration Fees

- |  |                 |
|--|-----------------|
| <input type="checkbox"/> CTIM Member         | <b>RM315.00</b> |
| <input type="checkbox"/> Member's Firm Staff | <b>RM365.00</b> |
| <input type="checkbox"/> Non-Member          | <b>RM415.00</b> |

Registration can be made via fax.

*\* Certificate of Attendance will be issued upon full attendance and receipt of full payment.*

### Enquiries



Contact Cik Ally / Cik Fadeah

Tel: 03-2162 8989 Ext 113/119 Fax: 03-2162 8990

E-mail: cpd@ctim.org.my



B-13-2, Block B, Level 13, Unit 2, Megan Avenue II,  
No 12, Jalan Yap Kwan Seng,  
50450 Kuala Lumpur

### Please tick the relevant boxes

- | DATE                                      | VENUE                         | DATE                                  | VENUE                              |
|---|-------------------------------|---------------------------------------|------------------------------------|
| <input type="checkbox"/> 11 January 2011  | Impiana Casuarina Hotel, Ipoh | <input type="checkbox"/> 2 March 2011 | Mutiara Hotel, Johor Bahru         |
| <input type="checkbox"/> 18 January 2011  | Renaissance Hotel, Malacca    | <input type="checkbox"/> 8 March 2011 | Hyatt Regency Hotel, Kota Kinabalu |
| <input type="checkbox"/> 17 February 2011 | Traders Hotel, Penang         | <input type="checkbox"/> 9 March 2011 | Four Points Sheraton, Kuching      |

### Delegate Contact Details

Full Name : \_\_\_\_\_

Company : \_\_\_\_\_

Membership No : \_\_\_\_\_

Designation : \_\_\_\_\_

Postal Address : \_\_\_\_\_

Tel : \_\_\_\_\_

\_\_\_\_\_

Fax : \_\_\_\_\_

\_\_\_\_\_

Email : \_\_\_\_\_

Dietary Requirements (if any) : \_\_\_\_\_

Mobile : \_\_\_\_\_

### Payment Method

I / we hereby enclose

Cash for Amount of RM \_\_\_\_\_

Card No \_\_\_\_\_ Expiry Date \_\_\_\_\_

Cheque No. \_\_\_\_\_

Cardholder's Name ( as appeared on credit card )

For Amount of RM \_\_\_\_\_  
(Non-refundable) and made payable to ' CTIM-CPE '

\_\_\_\_\_

Please debit my

Direct Access-CTIM Visa Card  
for amount of RM \_\_\_\_\_

Cardholder's Signature \_\_\_\_\_ Date \_\_\_\_\_  
(signature must correspond with the specimen signature on card)

Direct Access-CTIM Master Card  
for amount of RM \_\_\_\_\_

Please invoice

\* Kindly take note that the Institute accepts **only**  
Direct Access - CTIM credit cards

### Replacements

Please note registrations for the event are not interchangeable but replacements are acceptable. Please notify us at least two days prior if you intend to send a replacement. CPD points will be allocated to the designated attendee. If the replacement is not a Member but a Member's Firm Staff or Non-Member, the appropriate fees will apply.

### Confirmation of Registration

The confirmation letter will be issued 7 days before the commencement of the event. In the event you do not receive the confirmation letter 7 days before the event, please contact us immediately.

### Cancellations

The Chartered Tax Institute of Malaysia must receive cancellations in writing five working days prior to the event. No refund will be given for cancellations received within less than five working days of the event.

### Disclaimer

The Organiser reserves the right to change the speaker, date, venue or to cancel the event if the number of participants is less than 15. A minimum of 3 days notice will be given.

### Membership and Education Programme Promotion

- I am interested in becoming a Member of Chartered Tax Institute of Malaysia, please send me further details
- I am interested in learning more about the Chartered Tax Institute of Malaysia's Education / Examination Programme, please contact me.