



# GST Guide on GST-04 Online Submission



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Not everything gets  
taxed, basic  
necessities are  
still free of GST

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Mandatory

#### I Want To

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**ABOUT THE SERVICE**

- This service allows a non-registered Goods and Services taxpayer to declare their GST for the selected filing period.
- Your session will expire after 15 minutes of inactivity.

**WHAT YOU NEED**

- GST info for the selected filing period.

**AFTER YOU FINISH**

- Print the confirmation page for your records.
- If a payment is due, make a payment using TAP, a designated bank, or by mailing a cheque to the processing centre.



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### GST DECLARATION BY PERSON OTHER THAN A TAXABLE PERSON

Amended?  No  Yes

#### PART A: PERSON OTHER THAN TAXABLE PERSON DETAILS

ID Type

Business Registration No.

Name of Business

Business Address

Telephone No.

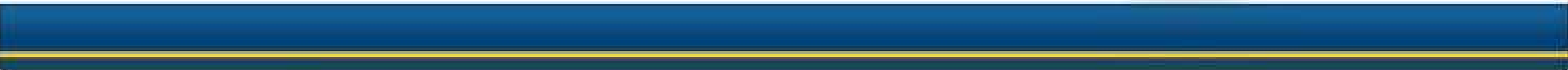
Fax No.

Notification Method

Transaction Type

There are two type of ID:  
1) Business Registration No  
2) I/C No

\*Note: You may use Tax file no. (LHDN No.) in case don't have BRN number. Please make sure use the same number for every submission.



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**GST DECLARATION BY PERSON OTHER THAN A TAXABLE PERSON**

**PART B: SUPPLY DETAILS**

Period of Declaration End Date		31-May-2015	
Value of Supply/Imported Services	RM	100,000.00	
GST Amount Payable	RM	6,000.00	

**MSIC CODE**

Breakdown Value of Output Tax in accordance with the Major Industries Code

[Add an Industry Code](#)

Code		GST Amount Payable
64302	RM	6,000.00
	RM	0.00
	RM	0.00
	RM	0.00
	RM	0.00
<b>TOTAL</b>	RM	6,000.00



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## GST DECLARATION BY PERSON OTHER THAN A TAXABLE PERSON

### PART C: DECLARATION

Name of Authorized Person	<input type="text" value="MOHD ALI BIN ABU"/>	Mandatory
ID Type	<input type="text" value="IC Number"/>	
Identity Card No. (New)	<input type="text" value="550611-14-5703"/>	
Nationality	<input type="text" value="MALAYSIA"/>	





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## GST DECLARATION BY PERSON OTHER THAN A TAXABLE PERSON

### SUMMARY

Business Registration No.	TC1234567890
Name of Business	ABC TRUSTEE FUND
Transaction Type	Imported Services
Period of Declaration End Date	31-May-2015
GST Amount Payable	RM 6,000.00
Name of Authorized Person	MOHD ALI BIN ABU



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This will submit your **30-Jun-2015 GST Declaration By Person Other Than a Taxable Person** to the Royal Malaysian Customs Department.

Are you sure you want to continue?

Email

abctrusteefund@gmail.com

Mandatory

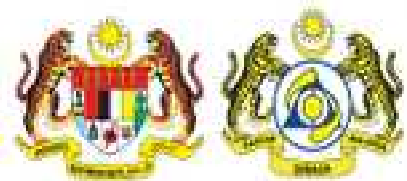
Confirm Email

abctrusteefund@gmail.com

OK

Cancel





Click here to print your GST-04 form and voucher number.

Print

Print Acknowledgement Receipt

Make a Payment

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GST Non-Registrant Declaration

Request

You have submitted your request **successfully**.

Your return has been received and is pending for processing. Kindly proceed to pay your amount due as below.

<b>Taxpayer Name</b>	ABC TRUSTEE FUND
<b>Filing Period</b>	31-May-2015
<b>Amount Due</b>	RM6,000.00
<b>Submitted On</b>	30-Jun-2015
<b>Due Date</b>	30-Jun-2015
<b>Acknowledgment Receipt No.</b>	1-620-928-000
<b>Confirmation Code</b>	t6wnbh

For further information and inquiries please visit our website [www.gst.customs.gov.my](http://www.gst.customs.gov.my) or contact us at 03-78067200/ 1300-888-500.

If you are checking your return status in TAP, you will need your confirmation code **t6wnbh** and your email address. Please print a copy of this receipt for your records by using the "Print Acknowledgment Receipt" button above.

OK

Printable View



Payment method :  
Please refer to  
Guide on Payment of Tax